## Please find the detailed checklist below for RUSSIA TOURIST VISA

- 1. Tourist confirmation letter (fax or scanned copy can be submitted) stating that the tourist is going to be hosted by a Russian Organization which is authorized to carry out tour operator activities and is registered in the Unified Federal Register of Tour Operators under a unique reference number; It should contain all vital data of the tourist (full name, date of birth, sex, nationality and passport number), duration of stay (date of entry and exit), number of entries granted by the visa, Itinerary and accommodation details, full title of the Russian tour operator issuing the invitation, its unique reference number (MVT) and the list of paid tourist services (transport, accommodation, excursions, etc.), personal signature of the head of the tour agency together with the organization's official seal.
- 2. Original passport containing at least 2 blank pages for visas, and valid for a period of 6 months from the date of expiry of the visa.
- 3. Application form completed on the website <a href="visa.kdmid.ru">visa.kdmid.ru</a>, details need to be filled as per passport only, need to print and personally signed by the applicant. When selecting the location for submission of the documents please specify "Kolkata" as the visa center you will be applying at.
- 4. One colour photograph 3.5 x 4.5 cm with light-coloured background, clear image of the applicant directly facing the camera, without dark/tinted glasses or any headgear (with the exception of persons who wear such headgear due to their ethnic/religious background, and are seen wearing the same in their passport photo).

## Please note the russia visa centre accepts applications only tuesday and thursday with prior appointment.

**Submission timing - 10 am to 1pm** processing time - 8-10 working days

## **Please note:**

The Consular Office reserves the right to request additional documents for processing the visa, invite the applicant for an interview or extend visa processing time.

## **Disclaimer:**

- Visa Charges are Non-Refundable.
- Please check your details on Visa and get back to us within 4 hours of the delivery, if any correction is required.